

Tuition Reimbursement

Per the CTC & Support Meet & Discuss Plan effective July 1, 2024.

The Intermediate Unit Board of Directors will reimburse CTC & Support employees for the successful completion of preapproved job-related or organizationally relevant course work. The Board will provide the maximum dollar amount of five thousand dollars (**\$5,000.00**) per employee per year of this Plan. Payment will be made for tuition costs only. Relevancy will be determined and approved by the Executive Director (or designee) and the decision will be final.

CTC & Support employees receiving tuition reimbursement agree to work for the Intermediate Unit for two years after the conclusion of the last class(es) for which they received tuition reimbursement. If the CTC & Support employee fails to remain employed by the MCIU, they will be responsible for repaying the tuition reimbursement which was paid prior to leaving employment at the following rate:

1. Up to 1 year after following completion date of course(s), tuition reimbursement will be paid back at 100% of amount of reimbursement
2. Between 1st and 2nd year following completion date of course(s), tuition reimbursement will be paid back at 50% of amount of reimbursement

This will be effective for all coursework with a start date after July 1, 2024.

Any exceptions regarding the tuition reimbursement credit allowance or repayment schedule must be approved by the Executive Director or designee.