

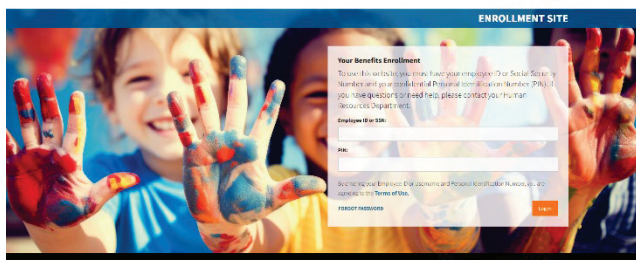
Enrolling in Your Benefits

NPSD provides you with two different ways to complete your enrollment with plenty of access to help along the way.

1. Call your dedicated enrollment center at: **(888) 440-7889**
Available 9am-8pm your local time
2. Enroll online through: [The Beacon Select MCIU Site](#) *Available 24/7*

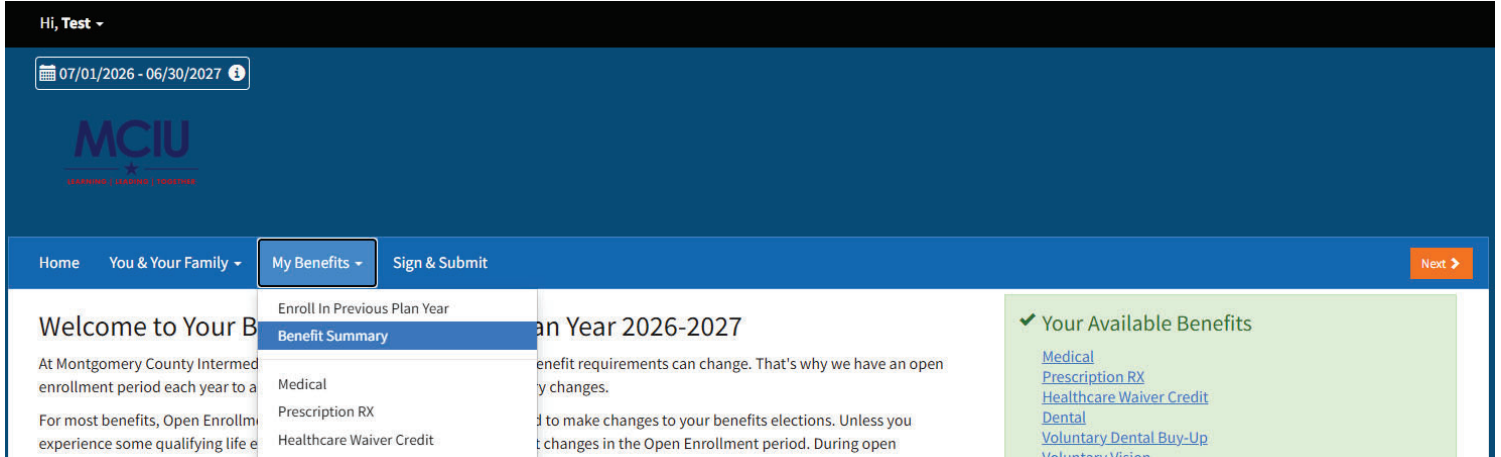
Both options are available throughout your enrollment period. Connect to an Enrollment Representative or use the directions below to get started online.

<u>Begin your Enrollment</u>	<u>Completing your Enrollment</u>
<p>Step 1 - Connect to the website through your web browser at, The Beacon Select MCIU Site. You may use a PC or any mobile device. Select the Employee Enrollment Tile and click "Enroll Now."</p> <p>Step 2 - At the "Employee Login" screen, enter your Social Security Number (No Dashes) as your username.</p> <p>Step 3 - Enter your PIN (personal identification number). Your PIN is a combination of the last 4 digits of your Social Security Number (No Dashes) and the 2-digit year of your year of birth. <i>Example: Last 4 of SSN are 1234, your year of birth is 1968, your PIN is: 123468.</i> If you have any issues logging in please contact the enrollment center.</p> <p>Step 4 - When the "Welcome Page" appears on your screen you have successfully logged in! Follow the prompts on the screen to complete your enrollment.</p>	<p>Click "Next" to move through the benefit elections.</p> <p>Follow the steps on the screen to complete your elections</p> <p>When you have finished making elections, click "Sign and Submit" to review and sign your enrollment form using your PIN.</p> <p>You know your enrollment is complete when you see the screen below. Sign/Submit Complete.</p> <div data-bbox="885 1381 1388 1491" style="border: 1px solid #ccc; padding: 10px; margin-top: 20px;"> <p style="text-align: center;">Sign/Submit Complete</p> <hr/> <p style="text-align: center;">Congratulations!</p> <p style="text-align: center; font-size: small;">Your enrollment is now complete. You may log in to the system at any time during the year to review your benefit elections.</p> </div>



How to view your current benefits

After logging into The Beacon, move your cursor over My Benefits and select Benefit Summary



The next screen will show your current benefit selections. Here you can review current benefits and enroll for the new plan year.

